

Employer Standards

Top Tips



Before you commence:

- The self-assessment typically takes 25 minutes to complete.
 - It will be easier if you have the key information you need to hand – so you may need check with colleagues in advance. [Download](#) the full question set.
 - You can stop part way through and come back to it if you need to gather additional information (the portal automatically saves each answer in draft form).

- Your scores will never be shared in an identifiable way – so be accurate to support your own improvement and receive the most relevant resources in your recommendations report.
- Keep in mind that you will receive automated real-time results based on your answers, i.e. there is no external review or validation. Therefore there is no opportunity to add context to your answers. Answer the best you can and remember that the results are for your benefit, to help you prioritise your next steps.



Responding to the questions

- In this self-assessment, you'll be asked a set of questions to determine the quality of your careers education activities and approach.
- "Careers education activities" means any activities that you do with young people, schools, colleges or activity providers that are for the benefit of increasing young people's awareness, aspirations, and preparedness for the world of work.
- Please answer the questions with respect to your careers education activities over the last year (this could be the last academic year of delivery).
- Any references to "you", mean whomever you're answering on behalf of (either yourself if you're a sole trader, or your organisation, site, or department). Remember, you have the opportunity to specify who you are assessing – your whole organisation, a site, department, or yourself as a sole trader, but you need to do this in your initial registration.
- "NA" is an option you can select to tell us that question is not applicable to your situation. Only use NA if the question cannot apply to your situation, rather than when you have not yet engaged by choice.



After you complete the questions

- Once you submit you'll be able to see your results immediately. They'll be presented alongside a comparison with others who've taken part. You can compare against the national average by size, by sector or by region. You can even compare to a subset of the top 10%.
- You'll also get immediate access to a recommendations report which links you to a range of resources for each Standard, ensuring you can improve your outreach for greater impact.
- The portal will store your results so you can review at any time. When you next complete a self-assessment (we recommend annually), you'll be able to see historic submissions and progress over time.